

Suite No. 129 295 Chiswick High Road LONDON W4 4HH



SENIOR ACCOUNTANTS ADVANCED CASH-FLOW & WORKING CAPITAL MANAGEMENT

PIK536-0525 LON-1





Suite No. 129 295 Chiswick High Road LONDON W4 4HH

Place: London (UK) Venue:



If you can't train them, you can't blame them!

Short Description:

COURSE OVERVIEW: In recent years there has been a growing recognition that, in the long run, effective management of cash flow is more important than profit. Long-term cash flow is the real value of a business. It has also been recognized that there is significant potential for improved financial performance from the more effective management of working capital – both directly from immediate cash gains and reduced net interest costs, and indirectly through its impact on increased profitability and return on capital employed. A key challenge in achieving these performance improvements results from the fact that actual levels of working capital and delivery of cash flow are effectively determined by the day-to-day actions of a great many managers and staff, which in large corporations often run into tens of thousands.

Course Overview:

COURSE OBJECTIVES:

At the end of this course the participants will be able to:

- Work effectively with the fundamentals of accounts payable, financial accounting, and the supply chain.
- Understand and apply the fundamentals of accounts payable systems.
- Review and comment on payment methods and cash management.
- Analyse the need to incorporate risk and uncertainty into accounts payable analysis.
- Identify best practices across all industries.

TARGET AUDIENCE:

- Finance Executives and Professionals.
- Accountants.
- Accounts Payable Managers.



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- Accounts Payable Supervisors.
- Accounts Payable Personnel.
- Others who are working within the accounts payable process or who wish to develop a practical toolkit to complement their existing professional or technical skills.

Program Outline:

COURSE OUTLINE:

DAY 1: Key Concepts & Terminology in Management and Financial Accounting

- 1. Linking strategy to planning and costing.
- 2. The key role of budgeting and cost control in contemporary organisations.
- 3. Towards a cross-functional process-view of the organisation.
- 4. Understand your processes: integrating financial and non-financial aspects.
- 5. Understanding the Financial Statements.

DAY 2: Business Finance and Liquidity Management

- 1. Identify how a business may maintain a level of liquidity following cash budgets and forecasts.
- 2. Invest surplus funds and Investment risk.
- 3. Obtain loans and obtain overdrafts.
- 4. Interest rate risk.
- 5. Recent events in the banking and financial markets.

DAY 3: Accounts Payable and Financial Accounting

- 1. Accounting and financial information: Accounts Payable in context.
- 2. Sources of finance.
- 3. Financial position and financial performance.
- 4. Cash flow and Working Capital.
- 5. Why is cash flow so important?



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DAY 4: Planning for Profit

- 1. Plan for cost reduction and profit improvement.
- 2. Fixed and variable costs income statement.
- 3. Break-even analysis, contribution margin and standard costing.
- 4. Costing approaches Full Absorption, Marginal, ABC
- 5. New ideas in cost management lean principles

DAY 5: Improving Invoice Processing and Operational Management

- 1. Invoice handling and approval processes.
- 2. Verifying invoice data.
- 3. Paying "low value" items.
- 4. How to avoid duplicate payments?
- 5. Making the best use of staff time.